



Prospect Boys and Girls Club

P.O. Box 462 • Prospect • PA 16052

JANUARY 2007 MEETING MINUTES

The meeting was called to order by Rob T at 7:12 pm on January 9th at Moraine Elementary School cafeteria – a quorum was present.

- All officers and directors were present with the exception of John M – and Rob B.
- New Alternates were voted to the Board – Mark F and Teri T.
- **Minutes:** December minutes – Discussion concerning payment by Center Township for last season's field rental fees was held, however John M. was not present, so this question is still unresolved.
 - Duane made a motion to accept the minutes
 - Tom M. seconded
 - All in favor and minutes were accepted.
- **Treasurer's Report:** - Melinda announced that an additional report was added to the December report summarizing club expenses for the year. This report included only revenues from the club fee and standard receipts (field rentals etc.) but did not include fund-raising. This report was requested by John M as a way to see if the \$45 club fee in and of itself was enough to support general club expenses for the year. This did NOT include any fundraising revenue as the question being asked was simply whether or not the club fee along with a few usually reliable sources of income alone could cover expenses. It was determined that it would take approximately 450 members to support general club expenses with this income.
 - There is still an unclaimed deposit from 11/7 for \$596.85. If that deposit is not claimed at the February meeting it will be credited to the general club account.
 - Rodney discussed plans to turn over some of the accounting activities to Twentier Accounting in Slippery Rock. A financial meeting was scheduled for January 23rd to discuss how the club should show income and expense status going forward.

Minutes of that separate meeting are included at the end of this report.

- Rob made a motion to accept the November report – all in favor, December report was tabled for voting at the next meeting.

▪ **Committee Reports:**

- Building and Grounds – Brian M and Tom M have agreed to head the grounds committee for 2007.
 - TW Phillips has proposed putting a gas well on the club property. The agreement would be for - **1)** a 5 year lease, **2)** in year 1 a payment of \$1800 regardless of whether or not gas is found on the property, **3)** in years 2-5 a decreasing amount, yet to be determined. **4.)** if gas is found on club property, the club would receive a portion of the proceeds. **5.)** The club can decide where on the property the well would be located. **6.)** TW Phillips would be responsible for building and maintaining a road to the well site and the area surrounding any well drilled. **7.)** The lease would be renewed if gas were found and the club would receive free gas (or compensation from TW Phillips if the club did not have a need for the gas)
 - Brian K reviewed the contract and found some grey areas so Brian M will have another attorney review the contract and revise the wording to best serve the club. This will be discussed at a future meeting
- By-Laws – Rob T asked for a volunteer to head this committee – no takers.
- Concession Committee – it was decided that the concession stand falls under the realm of the sports which use the concession stand for fundraising and will no longer be reported on separately at club meetings.

- Membership Committee – Nancy Wand Kyra R will handle the membership committee this year.
- Turkey Shoot – Duane L has agreed to continue in the role of Turkey Shoot King. Spring shoots will begin on March 15th.
- Website: On-line registration is now live, but not yet active. Mark F asked if we were ready to go live. There is no cost to the club for this service - the club receives checks twice a month. There is a fee to the member who uses the on-line registration as follows:
 - \$ 0-\$150 – 6.5% + \$1.00
 - \$150-\$500 – 3.5% + \$5.50
 - \$ 500 & up – 2.5% + \$10.50
 Motion was made by Angela L. to take on-line registration live
 Motion was seconded by Mike A, all in favor.

▪ **Sports Reports:**

- Commissioners for 2007 were announced:
 - Football – Mike Ai
 - Softball – Pat L U-16, Jon D U-12
 - Pee Wee/T-Ball – Rodney G
 - Minors – Rick K
 - Majors – Duane L
 - Pony/Colt – Tom G
 - Legion – Slippery Rock High School Coach
 - Basketball – Eric H
 - Cheerleading – Teri T
 New Commissioners were approved by the board following the meeting.
- Football – There will be a meeting for football at the Moraine Elementary cafeteria on January 16th at 6:30 pm for anyone interested in the football program. The following officers were announced:
 - * President – Mike A
 - * Vice Pres – John M
 - * Board Members – 5 members to be determined
 - * Equipment Manager – Eric H

- * Fundraising – Sue L and Jackie A
- * Team Mom/ Communications – Angela L
- * Treasurer – Melinda B

The first official meeting with the complete board in place will take place on February 13th at the Moraine cafeteria at 6:30 pm.

- Softball – Clinics start March 5th and will be held on Mondays from 6 -8 pm in the Moraine Elementary gym.
 - * There will be a club tournament fundraiser in June. John N from the Softball Association will attend a future meeting to discuss how the tournament will be handled.
 - * There is both slow pitch and fast pitch planned for the fall.

- Baseball:
 - Pee Wee – Pee Wee will participate in the Riverside/Grove City league this season rather than the traditional West Sunbury/Slippery Rock league.
 - Majors, Minors and Pony – nothing to report

- Basketball: Basketball has started. There are approximately 40 kids participating. There was discussion of an incident in the gym that apparently occurred during either basketball or soccer practice. There was some damage to one of the mats in the gym. Parents will be again advised that they are responsible for their children while in the gym and that siblings must be seated with their parents in the bleachers when observing games and practices.

- Soccer – Nothing to report

- **New Business**:
 - Rob T has asked that some new rules be observed in relation to club meetings:
 - Try to be on-time for meetings

- If proposing any type of big motion involving big changes to normal protocol or large sums of money – please discuss with Rob T in advance of the meeting.
- Meetings will be kept to 1 hour as often as possible.

Rob T made a motion to adjourn. Melinda seconded. All in favor.
Meeting adjourned at 8:05 pm.

MINUTES FROM JANUARY 23RD FINANCIAL MEETING

ATTENDEES:

| | | | |
|------------|----------------|----------------|-----------------|
| Rob Taylor | John Marks | Tom Mysliwicz | John Domaradzki |
| Rod Guy | Jackie Arienzo | Melinda Badger | Jon Domaradzki |
| Rick Koch | Mike Adachi | Angela Lauster | Pat Lynch |

- Rodney reported on club financial status. At the January meeting there was discussion about covering club expenses with the \$45 club fee. It was determined that the club fee alone would not cover club expenses. However, with fundraising, we are covering expenses, but some items can vary significantly from year to year. In particular, the grant from Franklin Township was reduced and field rental by Northern Steel will no longer occur.
- Rodney presented a letter/proposal to use Henry Twentier, CPA to provide accounting services including bill payment, financial reporting and tax return preparation. Mike Adachi made a motion to hire Twentier for the amount of \$200/month. Angela seconded. 7 were in favor, 0 opposed and 2 abstained – motion passed.
- There was some discussion around fundraising inequities among the sports as well as the “beginning balances” that have been shown on the Treasurer’s report in the past. Tom M. said that these balances were earned in previous years and should be kept for those specific sports to spend. There was also discussion that these balances were not necessarily correct because although the traditional fundraising goals were \$20 per child per sport with 20% of the amount raised going to the club, in the past some sports, such as football (as 1 example) raised in excess of \$20 per child, while Pony baseball had not done a fundraiser for the past 2 seasons. There was discussion of keeping all monies within the club with the sports operating at a “budget neutral” perspective – i.e. the sports fee would need to cover the general cost of running the sports (uniforms, umps or refs, lining of fields, etc) vs. keeping all monies with the sport and allocating a general “club fee” to each sport that must be covered by the sport. Further discussion will be necessary, however, because of the more “official” nature of future club reports, these balances will not show on the sports reports as these are cash balances and the club will operate on an income/expense basis in the future. This does not mean that this money will disappear – it will simply be a balance sheet item in the future. Whether or not it will be specified by sport can be discussed at future meetings.
- Rod Guy made a motion to increase the club fee by \$5 to cover loss of field rental income and Franklin Township Road Grants. This is the first increase in the club fee in 4 years. Angela Lauster seconded the motion. 8 were in favor, 1 opposed – motion passed.